

FILED  
APR 06 2015  
CITY CLERK

APPROPRIATION NO. 4, 2015

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2015.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: CCI #0401-0050	\$2,500.00	\$2,500.00
TO: Tree Maintenance #0401-0050-03-432.190	\$2,500.00	\$2,500.00
<b>TOTAL</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>

Introduced by: Don Morris Don Morris, Councilman

Passed in open Council this 14th day of May, 2015.

John Mullican John Mullican, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 15th day of May, 2015.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 15th day of MAY, 2015.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**REQUEST FOR ADDITIONAL APPROPRIATION**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND CCI DATE 3/5/15

FUND FROM WHICH APPROPRIATION IS TO BE MADE 0401 - 0050

<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO: <u>0401-0050</u>	<u>03-432.190</u>	<u>Tree Maintenance</u>	<u>\$ 2,500.00</u>
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____
TO: _____	_____	_____	\$ _____

Total Amount to Be Appropriated \$ 2,500.00

Department Head Approval: [Signature] Date: 3/5/2015  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 3-5-15  
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 3/9/15  
(Forward to Legal) Signature  
MAR 11 2015

Received by Legal: CITY LEGAL Date \_\_\_\_\_ Appropriation # 4

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

DEPARTMENT  
OF  
ENGINEERING



# Memo

**To:** Mayor Bennett

**From:** Sally Roetker – Project Coordinator, Engineering

**CC:** Leslie Ellis - City Controller  
Jackie Loeb - Assistant City Controller  
Chuck Ennis – City Engineer  
Sheryle Dell - Urban Forester  
Traci Wells - City Legal  
Michelle Edwards - Administrative Asst/ City Council  
Robert All - City Council

**Date:** March 5, 2015

**Re:** Request for Additional Appropriation

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The Department of Engineering is requesting a total additional appropriation of \$2,500.00 from the CCI Fund into the Tree Maintenance Line. This money represents donations for tree maintenance.

Please see the attached Request.

If you have any questions please contact me.

Thank you.

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